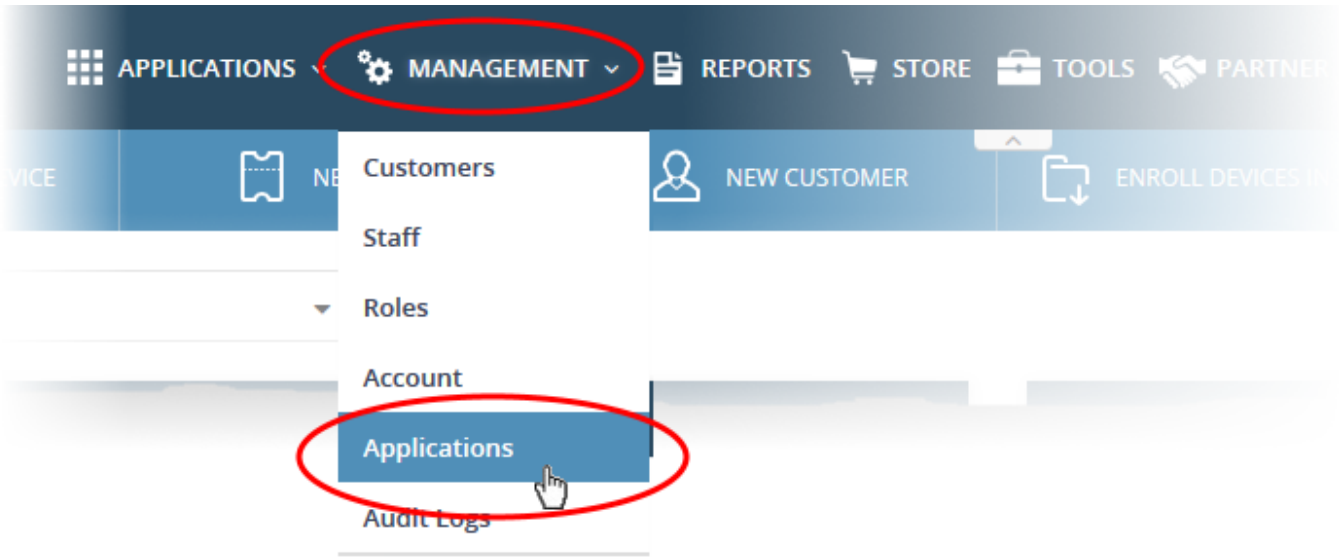
# How to view billing details and download invoice copy

Click 'Management' > 'Applications' > select an application > click the 'Billing' tab

- The billing tab shows your payment history and pending payments for the usage of the selected application / module
- You can view any pending payments, download the invoice copy and pay pending bills

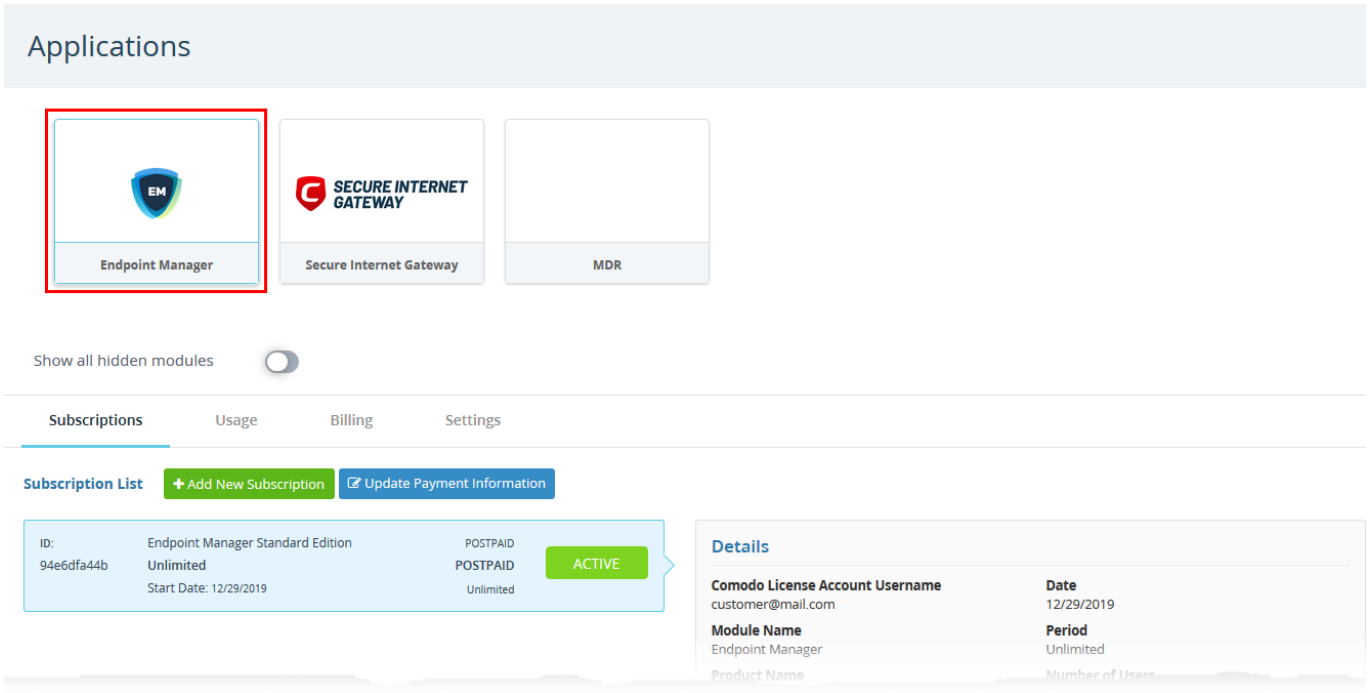
**View billing details**

- Login to Comodo One / Dragon
- Click 'Management' on the top and select 'Applications




- Click an application tile to view its details.

The following image shows details for Endpoint Manager as an example:




**Tip:** Enable 'Show all hidden modules' to view every available Comodo One / Dragon application, including those that are hidden.

- Click the 'Billing' tab

| CHARGING DATE | DUE DATE | WORKSTATION USAGE | WORKSTATION PRICE | WORKSTATION DISCOUNT RATE | MOBILE USAGE | MOBILE PRICE | MOBILE DISCOUNT RATE | AEP USAGE | AEP PRICE | AEP DISCOUNT RATE | UNIT | TOTAL | DISCOUNTED PRICE | STATUS | INVOICE | PAID DATE |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 01/30/2020 | 02/06/2020 | 0 | $0.00 | 0% | 0 | $0.00 | 0% | 0 | $0.00 | 0% | Device | $0.00 | $0.00 | Paid | | 01/30/2020 |
| 02/29/2020 | 03/07/2020 | 0 | $0.00 | 0% | 0 | $0.00 | 0% | 0 | $0.00 | 50% | Device | $0.00 | $0.00 | Paid | | 03/16/2020 |
| 03/29/2020 | 04/05/2020 | 0 | $0.00 | 0% | 0 | $0.00 | 0% | 0 | $0.00 | 50% | Device | $0.00 | $0.00 | Paid | | 03/29/2020 |
| 05/08/2020 | 05/15/2020 | 25 | $0.80 | 0% | 0 | $0.00 | 0% | 28 | $4.00 | 50% | Device | $132.00 | $76.00 | Pending | Download | Pay Now |

The billing tab shows the fee details as per your subscription package, discounts applied and the cost incurred for your usage for each billing period. The last three columns show your payment status, invoice and payment date.

- Click 'Download' button in 'Invoice' column to download the invoice of that billing cycle in PDF format. An example is shown below:

# INVOICE

| | | | |
|---|---|---|---|
| Customer | | Order # | |
| [redacted] | | 5 | |
| Date Issued | | Subscription | |
| 8/May/2020 | | 94e6dfa44b | |
| **Total Active Device Count** | **Current Comodo AEP License Seat Count** | **Total Active Secured Device Count** | **Mobile Device Seat Count** |
| 55 | 0 | 28 | |

## Details

| ITEM | UNIT COUNT | UNIT PRICE | SUMMARY |
|---|---|---|---|
| **Comodo AEP Monthly License Over usage** | **28** | **$4.00** | **$112.00** |
| **Comodo AEP Monthly License - Customer Discount(50%)** | **28** | **-$2.00** | **-$56.00** |
| **ITarian Monthly Device Utilization without cost-neutral coverage** | **25** | **$0.80** | **$20.00** |
| | | TOTAL | $76.00 |

DUE BY

**22/May/2020**

TOTAL

**$76.00**

*Thank you for being part of the community!*

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- Click 'Pay Now' to pay any unpaid charges.