

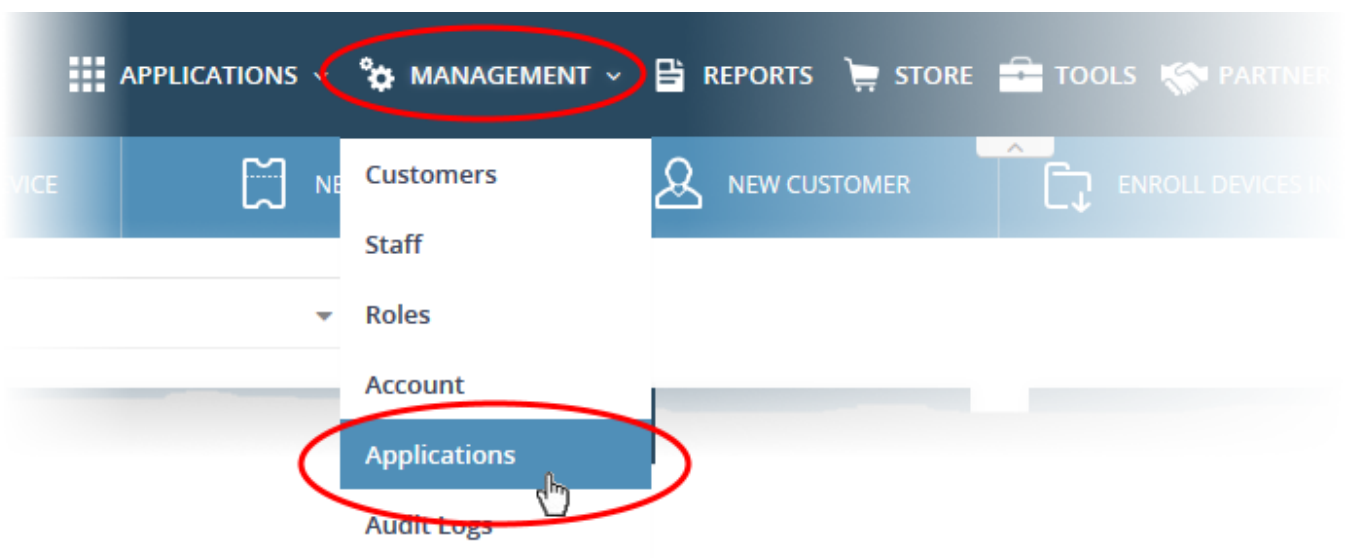
# How to view billing details and download invoice copy

Click 'Management' > 'Applications' > select an application > click the 'Billing' tab

- The billing tab shows your payment history and pending payments for the usage of the selected application / module
- You can view any pending payments, download the invoice copy and pay pending bills

## View billing details

- Login to Comodo One / Dragon
- Click 'Management' on the top and select 'Applications'

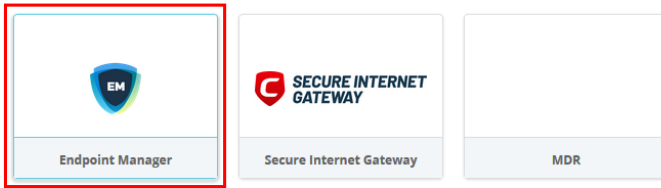


- Click an application tile to view its details.

The following image shows details for Endpoint Manager as an example:



## Applications



Show all hidden modules

Subscriptions Usage Billing Settings

Subscription List [+ Add New Subscription](#) [Update Payment Information](#)

ID: 94e6dfa44b	Endpoint Manager Standard Edition Unlimited Start Date: 12/29/2019	POSTPAID POSTPAID Unlimited	<b>ACTIVE</b>	<b>Details</b>
		<b>Comodo License Account Username</b> customer@mail.com	<b>Date</b> 12/29/2019	
		<b>Module Name</b> Endpoint Manager	<b>Period</b> Unlimited	
		<b>Product Name</b>	<b>Number of Users</b>	

**Tip:** Enable 'Show all hidden modules' to view every available Comodo One / Dragon application, including those that are hidden.

- Click the 'Billing' tab

Show all hidden modules

Subscriptions Usage **Billing** Settings

CHARGING DATE	DUE DATE	WORKSTATION USAGE	WORKSTATION PRICE	WORKSTATION DISCOUNT RATE	MOBILE USAGE	MOBILE PRICE	MOBILE DISCOUNT RATE	AEP USAGE	AEP PRICE	AEP DISCOUNT RATE	UNIT	TOTAL	DISCOUNTED PRICE	STATUS	INVOICE	PAID DATE
01/30/2020	02/06/2020	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	0%	Device	\$0.00	\$0.00	Paid		01/30/2020
02/29/2020	03/07/2020	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	50%	Device	\$0.00	\$0.00	Paid		03/16/2020
03/29/2020	04/05/2020	0	\$0.00	0%	0	\$0.00	0%	0	\$0.00	50%	Device	\$0.00	\$0.00	Paid		03/29/2020
05/08/2020	05/15/2020	25	\$0.80	0%	0	\$0.00	0%	28	\$4.00	50%	Device	\$132.00	\$76.00	Pending	<a href="#">Download</a>	<a href="#">Pay Now</a>

The billing tab shows the fee details as per your subscription package, discounts applied and the cost incurred for your usage for each billing period. The last three columns show your payment status, invoice and payment date.

- Click 'Download' button in 'Invoice' column to download the invoice of that billing cycle in PDF format. An example is shown below:



# INVOICE

Customer	Order #		
<a href="mailto:comodocustomer1@gmail.com">comodocustomer1@gmail.com</a>	5		
Date Issued	Subscription		
8/May/2020	94e6dfa44b		
Total Active Device Count	Current Comodo AEP License Seat Count	Total Active Secured Device Count	Mobile Device Seat Count
55	0	28	

## Details

ITEM	UNIT COUNT	UNIT PRICE	SUMMARY
Comodo AEP Monthly License Over usage	28	\$4.00	\$112.00
Comodo AEP Monthly License - Customer Discount(50%)	28	-\$2.00	-\$56.00
ITarian Monthly Device Utilization without cost-neutral coverage	25	\$0.80	\$20.00
		<b>TOTAL</b>	<b>\$76.00</b>

DUE BY

**22/May/2020**

TOTAL

**\$76.00**

*Thank you for being part of the community!*

Support Team:

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- Click 'Pay Now' to pay any unpaid charges.